Superior Court of California
County of Ventura

COURT-ORDERED CIVIL MEDIATION PROGRAM
MEDIATOR QUALIFICATIONS & REQUIREMENTS

Professionals interested in serving as mediators must be willing to volunteer their time and expertise to provide pro bono mediation services and should take the following steps to join the Ventura County Superior Court's Panel of approved mediators ("Panel"):

Mediator Qualifications

1. **Application:** Applicants must complete and submit the Mediator Application form.
2. **Mediation Training:** Applicants must have completed 40 hours of formal mediation training from a recognized provider. A photocopy of the Mediation Completion Certificate should be included with the Mediator Application form.
3. **Mediation Experience:** Applicants must have completed four mediations within the past two years.
4. **References:** Applicants must provide at least two references or evaluations from individuals who participated in mediations conducted by the applicant.
5. **Pro Bono/Volunteer Service:** Applicants must agree to serve as a mediator for at least one pro-bono mediation session lasting up to three hours per quarter.
6. **Compensated Services:** Applicants must agree that mediations that exceed three hours may continue by agreement of the parties at a reasonable hourly rate that is disclosed to the parties prior to mediation.

Selection and/or removal from the Panel is at the discretion of the Court's ADR Committee.

Alternative Qualifications

Applicants who do not meet all formal requirements set forth above may still qualify if they provide sufficient evidence of alternative education, training, skills, and experience deemed satisfactory by the ADR Committee.

Application Process

Applicants must submit a completed application, a copy of the Mediation Completion Certificate and Curriculum Vitae to the Court's civil mediation coordinator.

Acceptance, Ongoing Obligations and Evaluations

If accepted and placed on the Panel, mediators must complete an orientation scheduled by the civil mediation coordinator and submit a Statement of Agreement and Oath form. Mediators are required to complete requisite continuing education/training, and to comply with all ethical requirements, responsibilities, and Rules of Court. In addition, mediators must agree to be assigned to at least four mediations in a calendar year. Failure to comply with any of these obligations may result in removal from the Panel.

Contact Information

Submit applications to Civil Mediation Coordinator at 800 South Victoria Avenue, Ventura, California 93009 or VenturaCivilMediation@ventura.courts.ca.gov. Materials are available on the court website at www.ventura.courts.ca.gov.