

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name and Address)  E-MAIL ADDRESS ATTORNEY FOR (Name):		Telephone Number	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA 800 SOUTH VICTORIA AVE. VENTURA, CA 93009			
PETITIONER: RESPONDENT:		CASE NUMBER:	
<b>REQUEST FOR</b> <input type="checkbox"/> <b>CONTINUANCE (\$20)</b> <input type="checkbox"/> <b>OFF CALENDAR</b> <input type="checkbox"/> MOTION / RFO <input type="checkbox"/> MSC <input type="checkbox"/> TRIAL / EVIDENTIARY HEARING		HEARING DATE: _____ TIME: _____ COURTROOM: _____	

**MEDIATION:** To continue a mediation, you must: obtain a new date(s) from Family Court Services at 805 289-8735 before submitting this form to the Court at Fax: (805) 477- 5893 or Scan: Chambersfax30-37@ventura.courts.ca.gov

► The new mediation date is: \_\_\_\_\_ @ \_\_\_\_\_

**MOTION / RFO / MSC ONLY:** [submit form no less than TWO COURT DAYS before date currently set]

☐ This is the first request for a stipulated continuance. (Both parties must sign this form)

☐ This matter has been continued before. Total number of prior continuances:

The parties are requesting another continuance. **Attached** is a declaration that establishes good cause to continue.

The requested date / time is: \_\_\_\_\_ @ \_\_\_\_\_

☐ I have not served the other party with the Motion / RFO and want to take the matter off calendar.

☐ The parties agree to have the Motion / RFO taken off calendar. (Both parties must sign this form)

☐ The parties agree to have the MSC taken off-calendar because it is: (Both parties must sign this form)

☐ Not Ready ☐ Settled. A status conference or CRC re: submission of judgment will be set by court.

**EVIDENTIARY HEARING / TRIAL ONLY:** (Both parties must sign this form)

This request is filed: ☐ **more than 30 days** in advance for good cause set forth in the declaration ☐ **less than 30 days** in advance due to extraordinary circumstances set forth in the declaration. Number of prior continuances:

The judicial secretary has reserved the continued date of \_\_\_\_\_ @ \_\_\_\_\_

☐ **Off Calendar** This matter is settled. A CRC re: Submission of Judgment will be set by the court (Trials only).

\_\_\_\_\_  
Signature of Requesting Party or Attorney

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
Fax No. or email

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Responding Party or Attorney

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
Fax No. or email

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of DCSS (if applicable)

----- ORDER -----

Request is ☐ **DENIED** ☐ **GRANTED** The matter is ☐ continued to the date below OR ☐ Off calendar  
☐ **THE COURT ORDERS** a ☐ Status Conference ☐ CRC re: Submission of Judgment be set on:

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Courtroom: \_\_\_\_\_

Requesting party must pay a fee of \$20 for each continued hearing. The fee SHALL be paid within ten (10) days of submission of this request or by date of hearing if continued for less than ten (10) days. [Gov. Code §70677(c)]

ADDITIONAL ORDERS: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judicial Officer