

# SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA



*Our Court is here to serve  
with Excellence.*

<b>FORMS:</b>	<b>SMALL CLAIMS</b>
<b>Last Revision Date</b>	February 18, 2026
<b>Purpose</b>	These forms are used to start a small claims case.
<b>Forms</b>	<p>You can access the forms by clicking on the highlighted form number below.</p> <ul style="list-style-type: none"><li>• Plaintiffs Claim and ORDER to Go to Small Claims: <a href="#">SC-100</a></li><li>• Other Plaintiffs or Defendants (Small Claims): <a href="#">SC-100A</a></li><li>• Proof of Service (Small Claims): <a href="#">SC-104</a></li></ul> <p>Additional Forms and Information for Suing a Business:</p> <ul style="list-style-type: none"><li>• Fictitious Business Name: <a href="#">SC-103</a></li><li>• How to Serve a Business or Public Entity: <a href="#">SC-104C</a></li></ul>
<b>Filing Fee</b>	<p>There is a filing fee due at filing. To apply for a fee waiver, you will need to prepare and file:</p> <ul style="list-style-type: none"><li>• Request to Waiver Court Fees: <a href="#">FW-001</a></li><li>• Order on Court Fee Waiver: <a href="#">FW-003</a></li></ul>
<b>Online Form Preparation Program</b>	There is not an online form preparation program available at this time.
<b>Resources &amp; Guides</b>	<ul style="list-style-type: none"><li>• <a href="#">Small claims in California   California Courts   Self Help Guide</a></li><li>• Information for the Small Claims Plaintiff: <a href="#">SC-100-INFO</a></li><li>• Small Claims Information Sheet: <a href="#">VN-139</a></li><li>• What is Proof of Service?: <a href="#">SC-104B</a></li><li>• Small Claims Advisor (District Attorney's Office): (805) 654-5054</li></ul>