ATTACHMENT 4
PROPOSER SUBMISSION FORM

PART I – Proposer Information Questionnaire

1. CONTACT INFORMATION

Proposer's Legal Business Name:	
Proposer's DBA Name (if any):	
Name and Title of Contact Person for this Proposal:	
Business Address of Contact Person:	
E-Mail Address of Contact Person:	
Telephone Number of Contact Person:	

2. BUSINESS INFORMATION

Principal type of business: (Corporation, S-Corp, LLC, Sole Proprietor)	
Federal Tax Identification Number:	
(Note: If Sole Proprietor using social security number, the SSN will be required before finalizing the contract)	
California Secretary of State Number (if registered to do business in California):	
If registered to do business outside of California, identify the State and the business registration number:	
Small Business: Yes ☐ No ☐ (NOTE: Please provide valid certification below if checked "YES")	
Small Business Certification Type: (e.g. small business, micro business, etc.)	
Small Business Certification Number:	

Disabled Veteran Business Enterprise (DVBE): Yes ☐ No ☐	
If Yes, please complete Attachment 6: Disabled Veterans Business Enterprise Declaration.	
Number of years in business:	
Number of years providing products and services similar in size and scope as this solicitation:	

3. REFERENCES

List three (3) business references for whom you have provided similar services as those in this bid/Solicitation within the past five (5) years. (Please notify these References that you have provided them to the Court as References):

Reference 1 Is this a government agency? ☐ Yes ☐ No	Business Name: Contact Person's Name: Phone: Email: Contract Value: Contract Start and End Dates:
Reference 2 Is this a government agency? ☐ Yes ☐ No	Business Name: Contact Person's Name: Phone: Email: Contract Value: Contract Start and End Dates:
Reference 3 Is this a government agency? ☐ Yes ☐ No	Business Name: Contact Person's Name: Phone: Email: Contract Value: Contract Start and End Dates:

PART II – Technical Proposal

Check this box ONLY if the following condition applies.

☐ **Submission of Proposal will be attached separately; this section is intentionally left blank.**

Please provide a detailed technical proposal that includes the following minimum information:

- Your ability to meet the JBE's current placement needs for a SQL Server Developer, PowerBuilder Developer, and Technical Business Analyst.
- Your agency's experience in providing qualified and experienced IT professionals to support IT modernization efforts of public sector organizations.
- Your agency's plan, approach, and expected timeline in providing IT workforce solutions.

PART III – Proposer Certification of Acceptance

Certification of Acceptance of Standard Agreement with its Terms and Conditions

A. In response to the Solicitation Document, its Attachments and Addenda, I/we hereby declare that I/we have carefully read, examined and am/are fully familiar with the Solicitation Document Attachments and its Addenda and all other relevant documents and information posted, and hereby propose to perform the Statement of Work and/or provide the Goods/Services as required in this Solicitation. The undersigned hereby agrees that the Court will not be responsible for any errors or omissions in these Solicitation Document(s) and their Attachments and Addenda.

B. Instructions: Mark the appropriate choice below and sign this attachment.

☐ 1. Proposer accepts Attachment 3: JBE Standard Terms and Conditions ("Attachment 2") without exception.

OR

☐ 2. Proposer proposes exceptions or changes to Attachment 3. Proposer must also submit (i) a red-lined version of Attachment 3 that implements all proposed changes, and (ii) a written explanation or rationale for each exception or proposed change.

The undersigned certifies that the signatory has the legal capacity to sign on behalf of the Bidder/ Proposer listed above, and that this signature is a legally binding signature upon the Bidder/Proposer.

BY *(Authorized Signature)* ✍
PRINTED NAME OF PERSON SIGNING
TITLE
NAME OF THE COMPANY
DATE OF SIGNING

PART IV – General Certifications

Check the box below, if agreed, and sign this attachment. Please note that the JBE will reject a proposal from a Proposer that does not indicate acceptance of these clauses.

Conflict of Interest. Proposer has no interest that would constitute a conflict of interest under California Public Contract Code (PCC) sections 10365.5, 10410 or 10411; Government Code sections 1090 et seq. or 87100 et seq.; or California Rules of Court, rule 10.103 or 10.104, which restrict employees and former employees from contracting with judicial branch entities.

Suspension or Debarment. Proposer certifies that neither Proposer nor any of Proposer's intended subcontractors is on the California Department of General Services' list of firms and persons that have been suspended or debarred from contracting with the state because of a violation of PCC 10115.10, regarding disabled veteran business enterprises.

Tax Delinquency. Proposer certifies that it is not on either (i) the California Franchise Tax Board's list of 500 largest state income tax delinquencies, or (ii) the California Board of Equalization's list of 500 largest delinquent sales and use tax accounts.

Conflict Minerals. Proposer certifies that either (i) it is not a scrutinized company as defined in PCC 10490(b), or (ii) the goods or services the Proposer would provide to the JBE are not related to products or services that are the reason the Proposer must comply with Section 13(p) of the Securities Exchange Act of 1934. (Note: PCC 10490(b) defines a "scrutinized company" as "a person that has been found to be in violation of Section 13(p) of the Securities Exchange Act of 1934 by final judgment or settlement entered in a civil or administrative action brought by the Securities and Exchange Commission and the person has not remedied or cured the violation in a manner accepted by the commission on or before final judgment or settlement.")

☐ **Check box to indicate acceptance of the clauses above and confirm that the information provided is accurate and up to date.**

Company: _____

Independent Contractor: _____

BY *(Authorized Signature)* ✍
PRINTED NAME OF PERSON SIGNING
TITLE OF PERSON SIGNING

PART V – Darfur Contracting Act Certification

Pursuant to Public Contract Code (PCC) section 10478, if a proposer currently or within the previous three years has had business activities or other operations outside of the United States, it must either (i) certify that it is not a "scrutinized company" as defined in PCC 10476, or (ii) receive written permission from the JBE to submit a proposal.

To submit a proposal to the JBE, the proposer must insert its company name and Federal ID Number below and complete **ONLY ONE** of the following three paragraphs. To complete paragraph 1 or 2, simply check the corresponding box. To complete paragraph 3, check the corresponding box **and** complete the certification for paragraph 3.

Company Name (Printed)	*Federal ID Number*
Printed Name and Title of Person Checking Box (for paragraph 1 or 2 below)	

☐ 1. We do not currently have, and we have not had within the previous three years, business activities or other operations outside of the United States.

OR

☐ 2. We are a "scrutinized company" as defined in PCC 10476, but we have received written permission from the JBE to submit a proposal pursuant to PCC 10477(b). *A copy of the written permission from the JBE is included with our proposal.*

OR

☐ 3. We currently have, or we have had within the previous three years, business activities or other operations outside of the United States, but we **certify below** that we are not a "scrutinized company" as defined in PCC 10476.

CERTIFICATION FOR PARAGRAPH 3:

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY, that I am duly authorized to legally bind the proposer to the clause in paragraph 3. This certification is made under the laws of the State of California.

Company Name (Printed)	*Date Executed*
Federal ID Number	
Printed Name and Title of Person Signing	
By (Authorized Signature)	*Executed in the County of* _____ *in the State of* _____