



Superior Court of California
County of Ventura

**SMALL CLAIMS, APPEALS, MENTAL HEALTH
CLERKS OFFICE APPOINTMENTS**

EFFECTIVE January 22, 2024

Appointments are no longer needed for the Small Claims, Appeals and Mental Health Clerk's Office. Customers may bring their filings for processing during regular business hours below.

Clerk's Office hours: 8:30 a.m. – 12:00 p.m. and 1:30 p.m. - 4:00p.m. (closed for lunch 12:00 p.m.-1:30 p.m.)

Appointments are still required for the Civil Clerk's Office until further notice.

Drop boxes are also located outside of the Hall of Justice in Ventura. Documents placed in the boxes by 4:00 p.m. will be deemed deposited for filing that same business day.