



Superior Court, County of Ventura

NOTICE

February 26, 2025

Mandatory Electronic Filing **Effective May 5, 2025**

The Ventura Superior Court will mandate electronic filing of documents filed by attorneys in unlimited civil, limited civil, and probate case types effective May 5, 2025. (Cal. Rules of Court, rule 2.253(b).)

Self-represented parties in small claims, civil, and probate cases are exempt from the mandatory electronic filing requirements but may file electronically in addition to filing documents at the counter, utilizing drop boxes, or postal services.

Any party may make application to the Court requesting to be excused from the mandatory electronic filing requirement and for permission to file documents by conventional means if the party shows undue hardship or significant prejudice. (Code Civ. Proc. §1010.6, (g)(3) and Cal. Rules of Court, rule 2.253(b)(4).)

Please see [Administrative Order Number 25.03](#) posted on the Court website for a list of documents ineligible for filing electronically and additional requirements for submitting documents electronically.