

SUPERIOR COURT of CALIFORNIA, COUNTY of VENTURA
DEPARTMENT 44
ZOOM APPEARANCE INSTRUCTIONS
(Effective January 2, 2026)

Attorneys, parties, self-represented parties, and witnesses who appear for a proceeding calendared in Courtroom 44 may appear remotely by Zoom in accordance with statute, court rules, Department 44 Rules & Procedures, and these instructions. The Court allows Zoom appearances as a courtesy, and may require in-person appearances in accordance with [CCP 367.75\(b\)](#) and [CRC 3.672\(d\)](#).

ZOOM APPEARANCES

Zoom appearances **are not** permitted for trials and evidentiary hearings unless authorized by the Court. **You will be denied entrance to the hearing via Zoom unless you notify the Court by 4:00 p.m. the court day before your hearing of your intent to appear remotely in accordance with these instructions.**

Notify the Court by email to: courtroom44@ventura.courts.ca.gov with the subject line "Notice to Appear Via Zoom." The Notice shall include the name and affiliation with the case of the appearing party or counsel.

The Notice shall identify only the attorney(s), party, or parties who will appear at the hearing in the notice. DO NOT provide the Court with a list of all potential names of persons who may appear.

Copy the email to all counsel/self-represented parties who have appeared in the case.

Dept.	Zoom Meeting Number	Passcode
44	871 9881 5148	845122

Zoom Link:

<https://us02web.zoom.us/j/87198815148?pwd=UmI5NWN6Um5FMGE5dlZiUndJbzVQQT09>

FIFTEEN MINUTES BEFORE YOUR HEARING:

- Login to the Zoom Meeting for Courtroom 44.
- RENAME YOUR Device by your name & title (e.g., Jane Doe, Counsel for Plaintiff OR John Doe, Plaintiff) NOT Jane's iPhone or Samsung 3512.
- You may have to wait several minutes prior to being checked in by the judicial assistant.
- MUTE yourself once admitted to Courtroom 44 until your case is called.

AT THE HEARING:

- Conduct yourself as though appearing in court in person, to include court-appropriate demeanor, dress, and conduct.
- The Court will require you to turn your camera on during your appearance.
- Ensure sufficient technical capability and reliable internet connection to appear remotely.
- Eliminate background noise and distractions.
- YOU MAY NOT record any part of the proceedings, to include screen shots or any other form of audio or visual recording. ([CRC 1.150](#) & [Penal Code § 632](#))