

**SUPERIOR COURT of CALIFORNIA, COUNTY of VENTURA**  
**DEPARTMENT 44**  
**ZOOM APPEARANCE INSTRUCTIONS**  
(Effective January 2, 2026)

Attorneys, parties, self-represented parties, and witnesses who appear for a proceeding calendared in Courtroom 44 may appear remotely by Zoom in accordance with statute, court rules, Department 44 Rules & Procedures, and these instructions. The Court allows Zoom appearances as a courtesy, and may require in-person appearances in accordance with [CCP 367.75\(b\)](#) and CRC [3.672\(d\)](#).

<b>ZOOM APPEARANCES</b>		
<p>Zoom appearances <b>are not</b> permitted for trials and evidentiary hearings unless authorized by the Court. <b>You will be <u>denied</u> entrance to the hearing via Zoom unless you notify the Court by 4:00 p.m. the court day before your hearing of your intent to appear remotely in accordance with these instructions.</b></p> <p>Notify the Court by email to: <a href="mailto:courtroom44@ventura.courts.ca.gov">courtroom44@ventura.courts.ca.gov</a> with the subject line “Notice to Appear Via Zoom.” The Notice shall include the name and affiliation with the case of the appearing party or counsel.</p> <p>The Notice shall identify only the attorney(s), party, or parties who will appear at the hearing in the notice. DO NOT provide the Court with a list of all potential names of persons who may appear.</p> <p>Copy the email to all counsel/self-represented parties who have appeared in the case.</p>		
Dept.	Zoom Meeting Number	Passcode
44	871 9881 5148	845122
<p>Zoom Link: <a href="https://us02web.zoom.us/j/87198815148?pwd=UmI5NWN6Um5FMGE5dIZiUndJbzVQQT09">https://us02web.zoom.us/j/87198815148?pwd=UmI5NWN6Um5FMGE5dIZiUndJbzVQQT09</a></p>		

**FIFTEEN MINUTES BEFORE YOUR HEARING:**

- Login to the Zoom Meeting for Courtroom 44.
- RENAME YOUR Device by your name & title (e.g., Jane Doe, Counsel for Plaintiff OR John Doe, Plaintiff) NOT Jane’s iPhone or Samsung 3512.
- You may have to wait several minutes prior to being checked in by the judicial assistant.
- MUTE yourself once admitted to Courtroom 44 until your case is called.

**AT THE HEARING:**

- Conduct yourself as though appearing in court in person, to include court-appropriate demeanor, dress, and conduct.
- The Court will require you to turn your camera on during your appearance.
- Ensure sufficient technical capability and reliable internet connection to appear remotely.
- Eliminate background noise and distractions.
- YOU MAY NOT record any part of the proceedings, to include screen shots or any other form of audio or visual recording. ([CRC 1.150](#) & [Penal Code § 632](#))