

APPENDIX A

PROPOSER QUALIFICATION

This Statement is to accompany the proposal submitted in response to Request for Proposals No. RFP 1718-204, Employee Development Training.

I certify that the following information submitted is true and correct:

The firm has been engaged in performing similar services to those under this Solicitation for a minimum of five (5) years.

The proposed trainer(s) have been engaged in performing similar services to those under this Solicitation for a minimum of three (3) years.

1. NAME OF PROPOSER:
2. BUSINESS ADDRESS:
3. TELEPHONE NO.:
4. EMAIL:
5. OFFICIAL REP. & TITLE:
6. SIGNATURE:
7. DATE:

APPENDIX B

REFERENCES

If Proposer has not done business with the Court within the previous five (5) years, please provide three (3) references for contracts of similar scope and size completed within the last three (3) years. References may be contacted by the Court and responses will be considered by the Court during the proposal evaluation process.

1. Name:

Address:

City, State, Zip:

Telephone /Email:

Contact Person: Duration of Contract:

2. Name:

Address:

City, State, Zip:

Telephone /Email:

Contact Person: Duration of Contract:

3. Name:

Address:

City, State, Zip:

Telephone /Email:

Contact Person: Duration of Contract: