



# VENTURA SUPERIOR COURT

## FAMILY LAW SELF-HELP CENTERS

Rev. 5/25

### Ventura

Hall of Justice  
800 South Victoria Ave., Ventura, CA 93009

#### Family Law Facilitator, Room 30

- Mondays:** No appointments or walk-ins  
(Court referrals only)
- Tuesdays:** 8:30 - 11:00 AM & 1:30 - 3:00 PM (Walk-in)\*
- Wednesdays:** By appointment only
- Thursdays:** 8:30 - 11:00 AM (Walk-in\* for **Final Judgments**)  
1:30 - 3:00 PM (Walk-in\* for **Request for Order**)
- Fridays:** By appointment only

### Oxnard

Juvenile Courthouse  
4353 E. Vineyard Ave., Oxnard, CA 93036

#### Family Resource Center, Room 206

- Mondays:** 8:30 - 11:00 AM (Walk-in)\*  
1:30 - 3:00 PM (By appointment only)
- Tuesdays:** **No family law Self-Help services**
- Wednesdays:** **No family law Self-Help services**
- Thursdays:** By appointment only
- Fridays:** 8:30 - 11:00 AM (**No family law Self-Help services**)  
1:30 - 3:00 PM (By appointment only)

**\*Walk-ins are first come, first served and limited based on availability.**

### SELF-HELP SERVICES



#### 1. Appointments - How to Schedule

To schedule a **In-Person** OR **Zoom** appointment, visit:

[calendly.com/vcscreservations](https://www.calendly.com/vcscreservations)

or scan this **QR code**:



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- Select the desired location:  
**Family Law Self-Help (Ventura)** OR  
**Family Law Self-Help (Oxnard)**
- Appointments open every 30 minutes throughout the day—exactly 7 days in advance.
- If no appointments are available, check back often—new slots open every 30 minutes for the same time one week ahead.
- Ignore the message “No times in [month]” - the month is not fully booked.**



#### 2. Webinars (Workshops on Zoom)

Topics include: Filing for Divorce, Legal Separation, Annulment, and Request for Order.

Register at: [www.calendly.com/vcselfhelpcenter](https://www.calendly.com/vcselfhelpcenter)

or scan this **QR code**:



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#### 3. Walk-In

**First come, first served and limited based on availability.**

##### Ventura

- Tuesdays:** 8:30 - 11:00 AM & 1:30 - 3:00 PM
- Thursdays:** 8:30 - 11:00 AM (**Final Judgments only**)  
1:30 - 3:00 PM (**Request for Order only**)

##### Oxnard

- Mondays:** 8:30 - 11:00 AM



#### 4. E-mail

Scan this **QR code** to contact us by e-mail:



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#### 5. Phone Services

Call (805) 289-8732 - **Wednesdays & Fridays**: 1:30 - 2:30 PM

♦ **Have your court case number ready before calling.**

♦ Phone services provide brief general information. For full assistance, schedule an appointment or visit on a walk-in day.

### PLEASE READ CAREFULLY BEFORE YOUR APPOINTMENT

#### What to bring to your appointment or walk-in visit

- Valid ID.
- Court Case number (if there's a case already filed).
- All case-related documents, including any court orders you wish to modify.
- If filing for divorce or legal separation: Your marriage certificate (or a copy of it).
- If children are involved (new case or final judgment): Children's birth certificates (or copies of them).
- For final judgment assistance:
  - Blank No. 10 (Letter Size) envelopes
  - Forever stamps

#### Only need forms?

If you only need court forms, you can download Form Packets from the Court's website or scan the **QR code**:  
[ventura.courts.ca.gov/form-packets.html](https://ventura.courts.ca.gov/form-packets.html)



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**IMPORTANT:** If it is a new case, make sure to use complete legal names for all parties and children. Do not leave out or abbreviate middle names.

Family, children, or friends are not allowed in the Self-Help enter unless approved in advance by a staff member.