

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name and Address)	Telephone Number	FOR COURT USE ONLY
ATTORNEY FOR (Name):		Date: _____ Time: _____ Courtroom: _____ <input type="checkbox"/> Pro Per
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA <input type="checkbox"/> 800 SOUTH VICTORIA AVE. VENTURA, CA 93009		
PLAINTIFF/PETITIONER DEFENDANT/RESPONDENT	CASE NUMBER:	
<input type="checkbox"/> REQUEST <input type="checkbox"/> COUNTER REQUEST FOR MANDATORY SETTLEMENT CONFERENCE/TRIAL SETTING (FAMILY LAW)		

Estimated trial time: _____

Petitioner/Respondent/Claimant herein hereby requests that a Mandatory Settlement Conference be set on a date after _____ . Additionally, the following dates are unacceptable for the Mandatory Settlement Conference: _____ .

Names, addresses and telephone numbers of attorneys or of parties representing themselves:

For Petitioner

For Claimant

For Respondent

I hereby represent to the court that all essential parties have been served with process or have appeared, and declared that this case is at issue as to all such parties; that no amended or supplemental petition or cross-petition/complaint or other affirmative pleading remains unanswered; that, to my knowledge, other parties will not be served with a summons prior to the time of trial; and that I know of no further pleading(s) to be filed.

Dated: _____

Signature of Attorney/Party

- Petitioner/Plaintiff
- Respondent/Defendant
- Claimant

PROOF OF SERVICE BY MAIL

I am over the age of 18 and not a party to this cause. I am a resident of, or employed in, the county where this mailing occurred. I served the REQUEST FOR MANDATORY SETTLEMENT CONFERENCE/TRIAL SETTING (FAMILY LAW), by placing a true copy in a sealed envelope with postage prepaid, addressed to each person whose name and address is given below, and depositing the envelope in the United States mail on the date stated below.

Date of deposit: _____

Place of deposit: _____

City and State

I declare under penalty or perjury under the laws of the State of California that the foregoing is true and correct.

Executed on: _____

Residence/business address of declarant

Signature of declarant

NAME AND ADDRESS OF EACH PERSON TO WHOM MAILED

NOTES: Any party not in agreement with the information or estimates given in the statement shall, within 10 days after service, serve and file a statement in his/her behalf.

Affidavit of mailing must be completed before acceptance by the Court.

All parties **must** complete and file all documents as provided in Local Rule 9.19.A.2 fifteen days prior to the Mandatory Settlement Conference.