

Superior Court of California,  
County of Ventura

**UNLAWFUL DETAINER**  
**CALENDAR**  
**REMOTE APPEARANCES**

**APPEARING REMOTELY IN UNLAWFUL DETAINER MATTERS**

PLEASE SEE THE "REMOTE APPEARANCES" SECTION ON THE COURT WEBSITE WHICH IDENTIFIES THE PROCEEDINGS WHERE REMOTE APPEARANCE IS AVAILABLE.

PARTICIPANTS INTENDING TO APPEAR REMOTELY MUST COMPLY WITH THE REQUIREMENTS OF CALIFORNIA RULES OF COURT, RULE 3.672.

Unlawful Detainer matters are heard on Monday at 8:30 a.m., in Courtroom 21.

Unlawful Detainer Ex-Parte Hearings are heard Monday through Friday at 8:30 a.m., in Courtroom 21

Reservations are required for ex-parte matters and can be made by calling the Judicial Secretary at 805-289-8705.

*A party to an Unlawful Detainer case who appears by Zoom and who intends to introduce an exhibit(s) at trial must follow the procedure for submission of exhibits set forth in the **Submission of Evidence for Unlawful Detainer Trials** instructions posted on the court website.*

**THIRTY MINUTES BEFORE YOUR HEARING:**

- Download the Zoom app for your smartphone or tablet from the App/Play store.
- For computers or laptops, go to [www.zoom.us/download](http://www.zoom.us/download)
- Use the Test Meeting feature in advance of your hearing date.
- Find a place where you won't be interrupted during the hearing.
- **Zoom help can be found at:** <https://support.zoom.us>

**15 MINUTES BEFORE YOUR HEARING:**

- Log into the Zoom meeting for your courtroom:

	Ctrm	Meeting number	Passcode
	21	892 7831 0800	529428

**Note: This Zoom meeting information is for Unlawful Detainer matters set on Mondays.**

- **Rename your device so you can be recognized, i.e. John Brown, NOT John's iphone.**
- You may have to wait several minutes to be checked in by the courtroom clerk. After being checked in, **please mute your audio** while you wait for your case to be called.

**AT THE HEARING:**

- You will be admitted into your hearing by the judicial officer or clerk if you are allowed to appear by Zoom. This may take some time as there are many cases scheduled at the same time. You may be asked to wait until a specified time.
- While in the hearing, you must behave as though you are in court.
- **YOU MAY NOT RECORD ANY COURT PROCEEDINGS.** Recording of court proceedings held by video or teleconference, including screen shots or any other form of audio or visual recording is strictly prohibited.